

CA-PMM**Project Name:** Health Insurance Portability and Accountability Act**OCIO Project #:** 4200-9**Department:** Alcohol and Drug Programs**Reporting Period:** From: 7/1/09 To: 7/31/09**Project Manager to Sponsor****Current Status Report**

Questions	Yes/No	Cause	Impact	Action Required
1. Were recent milestones completed on schedule?	No	Due to production issues, staff was re-directed to work on the production issues and due to contracts exemption request delay critical resources were pulled off the project.	System testing is delayed. We pushed the end of system testing out to the end of August. System testing will run in partial parallel with UAT.	Update schedule and monitor remaining contractor hours tightly; communicate known risks to stakeholders.
2. Were any key milestones or deliverables rescheduled?	Yes	See number 1 above	See number 1 above	See number 1 above
3. Was work done that was not planned?	No			
4. Were there any changes to scope?	No			
5. Were tasks added that were not originally estimated?	No			
6. Were any tasks or milestones removed?	Yes	Non critical path activities have been removed, and workarounds have been created in their place in an effort to bring the schedule back in.	There is no impact, as workarounds were created.	Adjust schedule

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7. Were any scheduled tasks not started?	Yes	UAT has been delayed as a result of the contractors being taken off the project until the SPR was approved.	Potential risk to beta testing.	Prioritize UAT scenarios
8. Are there any new major issues?	No			
9. Are there any staffing problems?	No			

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Questions	Yes/No	Impact	Action Required
1. Will upcoming critical path milestones or deliverables be delayed?	Yes	System testing and UAT (end to end) are delayed. Potential risk to beta testing readiness.	Communicate risk and impact to our stakeholders.
2. Do any key milestones or deliverables need to be rescheduled?	Yes	See item 1 above.	See item 1 above.
3. Is there any unplanned work that needs to be done?	Yes	Stimulus package changes will need to be incorporated. Will result in additional regression testing.	Revise project schedule
4. Are there any expected or recommended changes to scope?	Yes	See item 3 above.	Revise project schedule
5. Are there any tasks not originally estimated that will need to be added?	Yes	See item 3 above.	Revise project schedule
6. Are there any tasks or milestones that should be removed from the plan?	No		
7. Are there any scheduled tasks whose start will likely be delayed?	No		
8. Are any major new issues foreseeable?	No		
9. Are any staffing problems anticipated?	Yes	Third furlough day will continue to impact resources.	Revise project schedule

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Current Status and Accomplishments:

*Describe deliverables completed and milestones met during **this reporting period**.*

None

Project Milestones:

List key milestones and their dates from the project schedule.

Milestone	Target Date	Forecast Date	Status	Cause & Impact to Implementation Date	Date Completed
Testing: System, End to end, UAT	6/17/09	8/31/09	Delayed	Due to production issues, staff were re-directed to work on the production issues. Due to unsigned contracts critical resources were pulled off the project. No impact to project end date.	
Beta testing	10/28/09		On Target		

Variances

Check the appropriate box for each project element listed below. Please describe the actions you plan to take for those items marked "Caution" or "Significant Variance".

	On Plan <5%	Caution 5-10%	Significant Variance >10%	Action Required
Schedule		x		Currently assessing project impact, tasks are likely to be run in parallel instead of sequentially.
Milestones		x		Currently assessing project impact, tasks are likely to be run in parallel instead of sequentially.

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Deliverables	x			
Resources	x			
OneTime Cost	x			
Continuing Cost	x			

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